

ADAMHS BOARD FOR MONTGOMERY COUNTY	BP # 104	
TITLE BOARD	SUBJECT STANDING COMMITTEES	
	EFFECTIVE DATE 1/28/81	SUPERSEDES DATE 4/9/80

It shall be the policy of the Mental Health Board for Montgomery County that all Standing Committees of the Board shall have minutes taken at each meeting. Committee minutes shall be included in the master Committee notebook maintained by the Office Manager.

Approved minutes shall be signed by the Chairperson of the Committee.

Sub-Committees and/or Ad Hoc Committees meetings may be tape recorded for references by the Committee.

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