

ADAMHS BOARD FOR MONTGOMERY COUNTY	BP # 121				
Title: Free Choice of Providers	SUBJECT Board				
Page 1 of 1	<table border="1"> <tr> <td>EFFECTIVE DATE</td> <td>SUPERSEDES DATE</td> </tr> <tr> <td>8/2/06</td> <td>N/A</td> </tr> </table>	EFFECTIVE DATE	SUPERSEDES DATE	8/2/06	N/A
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Purpose

To assure that current and potential providers certified by either Ohio Department of Alcohol and Drug Addiction Services (ODADAS) or Ohio Department of Mental Health (ODMH) have access to a Medicaid contract with ADAMHS Board.

Policy

The ADAMHS Board for Montgomery County will adhere to the provisions of 42CFR 431.51 Free Choice of Providers. This means that a service provider in Montgomery County certified by ODMH or ODADAS or both that meets the information system reporting and financial documentation requirements established by these departments must be awarded a Medicaid agreement by the ADAMHS Board. In addition, the ADAMHS Board will provide the local matching funds to the provider(s).

Procedures

The ADAMHS Board requires current and prospective providers to:

1. Complete and have the Application for Funding to include fiscal pages approved by the ADAMHS Board for Montgomery County before issuance of a Medicaid contract.
2. Obtain a Unique Provider Identification (UPI) number.
3. Obtain a National Provider Identification (NPI) number.
4. Pass tier 1 and tier 2 tests for automated billing through MACSIS.
5. Submit user name and password to ADAMHS Board for access to the board FTP servers.
6. Submission of Medicaid rates to ODADAS and/or ODMH by provider.
7. Attend MACSIS training by ADAMHS Board staff.
8. Submission of Medicaid claims to ADAMHS Board by the provider.
9. Submission of Behavioral Health data to ADAMHS Board by provider.
10. Submission of Outcomes data as required to ADAMHS Board by provider.