

ADAMHS BOARD FOR MONTGOMERY COUNTY	BP # 306	
TITLE Non-Medicaid Contract Services Year-End Reconciliation	SUBJECT: MACSIS	
	EFFECTIVE DATE June 22, 2011	SUPERSEDES DATE October 24, 2001 February 28, 2007

BACKGROUND

The Alcohol, Drug Addiction and Mental Health Services Board for Montgomery County has experienced extensive delays in submission of claims to the MACSIS System by contract providers. This condition impacts:

1. The board’s timely submission of year-end reports to Ohio Department of Mental Health (ODMH) and Ohio Department Alcohol Drug Addiction Services (ODADAS).
2. Board funding being held by the State.
3. Independent auditor’s timely completion of the annual audit of our providers.
4. Board’s completion of year-end financial reconciliation’s.

POLICY

If applicable, the Board shall annually reconcile payments made to providers by the Board for non-Medicaid services providers rendered against the non-Medicaid revenue earned through MACSIS, less that portion of the payments made for certain services (vocational rehabilitation, forensic, etc.) paid on a block grant basis.

If the board payments for non-Medicaid services exceed providers’ earnings for non-Medicaid services, the provider shall reimburse the Board for the unearned revenue.

PROCEDURE

Cut off Date

In order to meet ODMH and ODADAS reporting requirements, timely completion of financial audits, timely completion of financial planning by the ADAMHS Board and to maximize utilization of funds for the provision of services to clients, the ADAMHS Board will require the following:

- Providers’ must submit all non-Medicaid claims (non-Medicaid eligible services and Medicaid eligible services rendered to non-Medicaid clients both Alcohol & Other Drug and Mental Health) for services provided in the previous fiscal year to the Board by NOON on August 31st. This in effect should include all non-Medicaid services provided during the fiscal year ended June 30th.

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- Medicaid claims must be submitted so they are processed within 365 days of date of service.
- This includes claims and also all claims appeals.
- After August 31st each year, board staff will change the system build in Diamond so that all Non-Medicaid services for previous fiscal year will pay at \$0.00 (zero dollars) after all files received by the deadline have been loaded into MACSIS.

Waiver Request

If an agency requests a waiver of the deadline, it must be done in writing to the ADAMHS Board for Montgomery County prior to August 15.

IMPLEMENTATION DATE

Fiscal Year 2012 claims