

ADAMHS BOARD FOR MONTGOMERY COUNTY	BP # 402A	
TITLE Residency	SUBJECT Program	
	EFFECTIVE DATE 8/2/2006	SUPERSEDES DATE 7/1/96; 7/1/00; 3/27/2002

PURPOSE:

The Alcohol, Drug Addiction and Mental Health Services Board for Montgomery County desires to establish a residency policy for the purpose of ensuring that funds used to purchase alcohol, drug addiction and mental health services are used for persons residing within the Board's service district and to be in compliance with the State's Residency Determination Guidelines.

SCOPE:

This policy applies to all contract providers receiving funds from the Board to provide alcohol, other drug and mental health services and to all persons receiving services funded by the Board.

POLICY:

It is the policy of the Alcohol, Drug Addiction and Mental Health Services Board (ADAMHSB) for Montgomery County that all persons receiving services funded by the ADAMHSB shall be residents of Montgomery County except as otherwise provided by this policy or by law. All contract agencies providing services funded by the Board shall comply with this residency policy.

"Residency" refers to a person's physical presence in this county with intent to remain in this county. If the person is receiving mental health services in a facility providing nighttime sleeping accommodations, residence means that county in which the person maintained his/her primary place or domicile at the time he/she entered the facility. This exception includes, but is not limited, facilities such as hospitals, residential treatment facilities licensed by the Ohio Department of Alcohol and Drug Addiction Services, rest and nursing homes licensed by the Ohio Department of Health and other supervised living situations. If a person is committed pursuant to sections 2945.38 or 2945.40 of the Ohio Revised Code, residence means the county where criminal charges were filed against an individual.

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During enrollment, contract providers shall provide documentation of a member's residency. Records verifying residency shall be retained as a part of the member's record throughout tenure with the contract provider. All contract providers, upon request by the Board, shall submit a copy of their procedures for documenting residency.

Verification of residency shall require one of the following: a Voter's Registration Card, copies of utility bills with a Montgomery County address, Driver's License evidencing a Montgomery County address, Medicaid Card, State of Ohio personal identification card, tax payment, mortgage statement or payment, rent receipt, homeless shelter verification {if homeless} SSI/SSDI, Benefits Eligibility Statement. The residence of children receiving Board funded services shall be the address of the parent(s) or legal guardian i.e., County Children's Services or Juvenile Court with physical custody of the child, unless otherwise determined by a court of law. Contract providers may temporarily "certify" a person's residency by submitting a statement that they are working with an individual to obtain one of the acceptable verifications of residency. Verification of residency status will not be necessary for persons accessing emergency and crisis services. Verification of residency status for persons hospitalized or recently discharged (within 60 days) from the State Hospital where residency has already been determined, a copy of the hospital admission form that includes the individual's address and/or county of residence (at the State hospital) must be submitted.

All persons securing or receiving services from the Contract Provider after July 1, 2000 shall submit documentation of residency. Contract providers must verify the residency of member's receiving services during the financial assessment and re-assessment at least annually thereafter.

When the residence of a person is disputed, the matter of residency shall be referred to the Board's Care Management Department for investigation and a determination. If the Board's determination is disputed, the matter of residence shall be referred to the Ohio Department of Mental Health or the Department of Alcohol and Drug Addiction Services for investigation and final determination.